



11309 GUY STREET, SUITE 220  
FISHERS, IN 46038

JEREMY ELIAS  
TRACKMY SOLUTIONS, INC.  
CHIEF EXECUTIVE OFFICER  
700 MONROVIA STREET, SUITE 310  
LENEXA, KS 66215

JUNE 26, 2023

RE: LETTER OF COMMITMENT AND AGREEMENT FOR STATE OF  
INDIANA REQUEST FOR PROPOSAL 24-75743

Dear Mr. Elias:

Corvano LLC (Corvano) is pleased to be selected by **TrackMy Solutions, Inc.** to perform as a certified Indiana Veteran Owned Small Business Enterprise (IVOSB) for the above referenced Request for Proposal (RFP). Our company was formed in Indiana, is formed as a Limited Liability Company (LLC) and is listed on the IDOA Directory of Certified Firms. We are willing and eager to carry out the responsibilities described in this letter.

Corvano commits to providing **Integration Services** relating to the scope of work required by the RFP. We are committing **exclusively to TrackMy Solutions, Inc** for this RFP. We have performed extensive work with the State of Indiana, supporting the following agencies: Indiana Public Retirement Systems, Bureau of Motor Vehicles, Department of Revenue, Family and Social Services Administration, Department of Workforce Development, Department of Transportation, Department of Agriculture, Secretary of State, Department of Health, Office of Technology and Department of Education. Corvano agrees to comply with all the State statutes and will be subject to the provisions thereof as they relate to the scope of work required by the RFP.


As an Air Force Veteran, I founded Corvano in 2016 to deliver turnkey technology and supporting solutions. Servicing businesses of every size, Corvano has advised numerous organizations on strategies to enable greater service.

Corvano anticipates performing work related to this RFP for the base contract period and for any extension years awarded to TrackMy Solutions. The total anticipated bid for this project is **\$3,965,438.00**. The planned commitment to Corvano from TrackMy Solutions is **\$247,780.00**, which represents **6.25%** of the total.

We sincerely look forward to working with TrackMy Solutions and the **Department of Health** in support of the **Vaccination, Immunization, Scheduling, Inventory, Testing, and Claims (VISIT) System**.

SINCERELY,

GERRY S. BAILEY  
PRESIDENT

 +1 (317) 513-0116

 [info@corvano.com](mailto:info@corvano.com)

 [www.corvano.com](http://www.corvano.com)

TAME THE DIGITAL FRONTIER



# STATE OF INDIANA

Eric J. Holcomb, Governor

## DEPARTMENT OF ADMINISTRATION

Division of Supplier Diversity

Indiana Government Center South  
402 West Washington Street, Room W462  
Indianapolis, IN 46204

September 24, 2021

Mr. Gerry Bailey  
**Corvano, LLC**  
11309 Guy Street,  
Fishers, IN 46038

Subject: Indiana Veteran Owned Small Business Enterprise Certification

Dear Mr. Bailey,

Congratulations! The Indiana Department of Administration Division of Supplier Diversity ("Division") is pleased to inform you that **Corvano, LLC** is hereby certified as an Indiana Veteran Owned Small Business Enterprise ("IVOSB").

Your company provides a commercially useful function in the areas listed below. Only work performed in these areas will be counted IVOSB participation:

### UNSPSC CODE(S)

<i>Code</i>	<i>Description</i>
43000000	Information Technology Broadcasting and Telecommunications
80000000	Management and Business Professionals and Administrative Services
80111603	Temporary production staffing needs
80111604	Temporary technician staffing needs
80111605	Temporary financial staffing needs
80111606	Temporary medical staffing needs
80111607	Temporary legal staffing needs
80111608	Temporary information technology software developers
80111609	Temporary information technology systems or database administrators
80111610	Temporary information technology networking specialists
80111624	Temporary Travel Staffing
80111707	Permanent technical staffing needs
80111708	Permanent financial staffing needs
80111710	Permanent legal staffing needs
80111711	Permanent information technology software developers

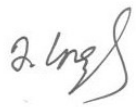
Referencing: **Corvano, LLC**

80111712	Permanent information technology networking specialists
80111713	Permanent information technology systems or database administrators
80111716	Permanent information technology staffing needs
80161604	Information technology IT management services
81000000	Engineering and Research and Technology Based Services
81141900	Manufacturing technology research and development services
81160000	Information technology service

**Corvano, LLC** certification is valid from **September 24, 2021**, through **September 24, 2023**. Annually, the company must complete the Affidavit of Continued Eligibility Form and submit it to the Division. The company must complete the recertification process every two years. The Division recommends that you start this process at least 90 days prior to the expiration of the company's certification to avoid any lapse in your certification. More information regarding this process, along with additional information about the IVOSB program and available opportunities, can be found at: <https://www.in.gov/idoa/2863.htm>.

Please contact our office at (317) 232-3061 or [indianaveteranspreference@idoa.in.gov](mailto:indianaveteranspreference@idoa.in.gov) if you should have any questions or concerns.

Sincerely,



Maia Siprashvili  
Deputy Commissioner, Supplier Diversity  
State of Indiana, Department of Administration  
402 W. Washington Street, IGCS Room W462  
Indianapolis, IN 46204  
Website: [www.in.gov/idoa/mwbe](http://www.in.gov/idoa/mwbe)

AV/MS

**ATTACHMENT A1**  
**INDIANA VETERAN OWNED SMALL BUSINESS RFP SUBCONTRACTOR**  
**COMMITMENT FORM<sup>1</sup>**

If participation is met through use of respondents who supply products and/or services directly to the Respondent, the Respondent must provide a description of products and/or services provided that are directly related to this proposal and the cost of direct supplies for this proposal. Respondents must complete the Subcontractor Commitment Form in its entirety. The amount entered in “**TOTAL BID AMOUNT**” should match the amount entered in the Attachment D, Cost Proposal Template, Cost Summary. The IVOSB subcontractor amount and subcontractor percentage is based on the initial term of the contract for scoring purposes only. However, the subcontractor commitment shall apply to the life of the contract including any time after the initial term. In order for the subcontractor commitment to result in evaluation points for the Respondent, the entity must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe> or listed on the Federal Center for Veterans Business Enterprise (VETBIZ) at <https://www.vetbiz.va.gov/vip/> under INDIANA **on or before** the proposal due date.

If the Respondent to the solicitation is an IVOSB certified entity, the letter confirming same should be submitted with their response. Therefore, the Respondent has the responsibility to alert IDOA of their certification. The IVOSB Respondent will receive the total points for the IVOSB evaluation criteria per section 3.2.7. Additional ISVOB subcontractors must be included if the IVOSB Respondent is seeking the additional bonus point.

The IVOSB respondent must list their **company contact information only** on the IVOSB Subcontractor Commitment Form.

Failure to address these goals may impact the evaluation of your Proposal. The Department will verify all information included on the IVOSB Subcontractor Commitment Form.

**Prime Contractors must ensure that the proposed IVOSB subcontractors meet the following criteria:**

- Must be listed on Federal Center for Veterans Business Enterprise VETBIZ at <https://www.vetbiz.va.gov/vip/> under INDIANA, or listed at State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>, **on or before** the proposal due date.
- Prime Contractor must include with their proposal the subcontractor’s veteran business Certification Letter provided by either IDOA or Federal Govt. VETBIZ at <https://www.vetbiz.va.gov/vip/>, to show current status of certification.
- Each firm may only serve as one classification – MBE, WBE (see Section 1.21) or IVOSB
- IVOSB must have a Bidder ID (see [Section 2.3.8](#) - Department of Administration, Procurement Division).
- A Prime Contractor who is an IVOSB **can** count their own workforce or companies to meet this requirement, (see IAC 25-9-4-1 (c))
- **Must serve a Valuable Scope Contribution (VSC). The firm must serve a value-added purpose on the engagement, as confirmed by the State.**
- Must provide goods or services only in the industry area for which it is certified as listed in the VETBIZ federal registry, at <https://www.vetbiz.va.gov/vip/> under INDIANA or at State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>. Must be used to provide the goods or services specific to the contract.

**INDIANA VETERAN OWNED SMALL BUSINESS RFP SUBCONTRACTOR LETTER OF COMMITMENT**

A signed letter(s), on company letterhead, from the IVOSB(s) must accompany the IVOSB Subcontractor Commitment Form. Each letter shall state and will serve as acknowledgement from the IVOSB of its subcontract amount, a description of products and/or services to be provided on this project, and approximate date the subcontractor will perform work on this contract. For scoring purposes only, the IVOSB subcontractor amount and subcontractor percentage is based on

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<sup>1</sup> The Indiana Veteran Business Program is governed by IC 5-22-14 and 25 IAC 9.

the initial term of the contract. However, the subcontractor commitment shall apply to the life of the contract including any time after the initial term.

The State may deny evaluation points if the letter(s) is/are not attached, not on company letterhead, not signed and/or does not reference and match the subcontract amount, subcontract amount as a percentage of the **“TOTAL BID AMOUNT”** and the anticipated period that the Subcontractor will perform work for this solicitation.

By submission of the Proposal, the Respondent acknowledges and agrees to be bound by the rules and requirements of the State’s IVOSB Program. Questions involving the regulations governing the IVOSB Subcontractor Commitment Form should be directed to: Division of Supplier Diversity at [indianaveteranspreference@idoa.in.gov](mailto:indianaveteranspreference@idoa.in.gov), (317) 232-3061 or the Supplier Diversity website at <https://www.in.gov/idoa/mwbe>.

## STATE OF INDIANA IVOSB SUBCONTRACTOR COMMITMENT FORM

RFP#: 24-75743

TOTAL BID AMOUNT [REDACTED] \$ 12,102,426.33

Company Name: Corvano	Contact Person: Gerry Bailey	
Address: 11309 Guy St., Ste 220 Fishers, IN 46038	E-mail: gb@corvano.com	
	Telephone Number: (317) 513-0116	Fax Number: ( - )
Sub-Contract Amount: \$247,780	<b>Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract:</b> Integration Lead, this is a Valuation scope contribution as Corvano will complete all integration/interface requirements, in which there are several with this project – plan is to leverage MuleSoft, existing State assets/processes.	
Sub-Contract Percentage of Total Bid: 6.5%		
Provide approximate dates when Sub-Contractor will perform on this project: Kick-off to Steady State M&O 9/18/2023-12/31/2024		

Company Name:	Contact Person:	
Address:	E-mail:	
	Telephone Number: ( )	Fax Number: ( )
Sub-Contract Amount:	<b>Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract:</b> 	
Sub-Contract Percentage of Total Bid:		
Provide approximate dates when Sub-Contractor will perform on this project:		

Corvano, LLC  
 Respondent Firm  
 11309 Guy St., Ste 220  
 Address  
 Fishers, IN 46038  
 City/State/Zip Code  
 Gerry Bailey  
 Representative  
 Date

(317) 513-0116  
 Telephone Number  
 N/A  
 Fax Number  
 gb@corvano.com  
 Email Address  
  
 Authorizing Signature  
 Gerry S. Bailey, President  
 Printed Name and Title

☐ Please check if additional forms are attached.

Page \_\_\_\_\_ of \_\_\_\_\_

FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT.